

UNITED STATES DISTRICT COURT  
for the  
District of Colorado

LITIGATION HOLD AGREEMENT  
LT. COL JOSEPH L. BUNECKE,  
UNITED STATES AIR FORCE, RETIRED )  
Plaintiff(s) )  
v. )  
UNITED STATES AIR FORCE ACADEMY, and )  
UNITED STATES DEPARTMENT OF THE AIR )  
FORCE )  
Defendant(s) )  
Civil Action No. \_\_\_\_\_

## SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* United States Air Force Academy  
c/o Office of the General Counsel  
Superintendent Lt Gen, Jay B. Silveria  
2304 Cadet Dr, #3100  
USAF Academy, CO 80840-5002

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: Shaun C. Kennedy

Shaun C. Kennedy  
Holland & Hart LLP  
555 17th Street, Ste 3200  
Denver, CO 80202  
(303) 295-8377  
[sckennedy@hollandhart.com](mailto:sckennedy@hollandhart.com)

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date:

*Signature of Clerk or Deputy Clerk*

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Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

- I personally served the summons on the individual at *(place)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_,  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00 \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_ *Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc: